

PATROL MASTER'S PARKING PERMIT SOLUTION

DECISION ITEMS:

Please choose from the following list all types of possible parking areas in your community:

- Garage
- Carport
- Resident Only
- Guest Only
- Open
- Assigned
- Long Driveways (if they can be used for parking, please list addresses)
- Short Driveways (if they cannot be used for parking, please list addresses)
- Other. Please specify. _____

What are the association's criteria for issuance of a parking permit? For example: Resident must provide proof that they have two legitimately registered vehicles in two garage spaces prior to being issued an outside parking permit for a third vehicle.

Basic Issuing Criteria:

Will vehicles that are garaged, in carports, in assigned spaces or on driveways require permits? (most associations do not require permits for garaged or vehicles parked in exclusive use carports or assigned spaces since they are not common areas, generally)

We need the following information from the resident for each vehicle before we can issue a permit. Is the following accepted by you?

1. Completed application.
2. Something that proves the resident lives on site.
 - a. Current vehicle registration showing resident name and address on site.
 - b. Utility or other bill showing name of resident and on site address.
 - c. California Driver's License showing on site address.
 - d. Lease agreement showing the name of resident and on site address.
3. Something that proves the vehicle(s) belongs to the resident.
 - a. Current vehicle registration showing resident name and address.
 - b. Letter on company letterhead showing resident name and authority to have care custody and control of vehicle.
 - c. A letter from the registered vehicle owner explaining why the resident has a vehicle not registered to the resident. For example: A letter from a grandparent authorizing a grandchild to use their car.
 - d. If a recently purchased new or used vehicle, a copy of the top of the Sales Contract (yellow) showing:
 1. Resident's name and on site address.
 2. Vehicle VIN number
 3. If vehicle has a license plate write it on this form.
 4. A unique number attached to the vehicle.
 - a. License plate number
 - b. VIN number
 5. Copy of California Driver's License showing on site address if association requires a one to one relationship between licensed drivers and vehicle registrations.

When verifying registration, can we accept registrations with addresses other than on site? For example: how would we handle a "company car?"

- Accept registrations with offsite addresses if supporting documents showing reason for off site address are supplied.
- Accept NO registrations other than those with onsite addresses.

Are we to collect Permit Fees on behalf of the association from those who want a permit?

- Yes No

If Yes, collect how much for what?

List any vehicles which are NOT acceptable as legitimately garaged vehicles. All vehicles, other than as listed below are to be considered acceptable.

The following are possibly unacceptable:

- Motorcycles, less than 1,000 cc.
- Motorcycles equal to or greater than 1,000 cc.
- Vehicles out of current registration
- Vehicles with current registration but registered as non-operating.
- Vehicles which are registered but not street legal (off road vehicles).
- Commercial vehicles (see definitions in this document)
- Recreational vehicles (see definitions in this document)

How many parking permits may be issued to a single residence? For example: If the residence has a two car garage and five cars, can they receive three parking permits?

The number of authorized permits per household is:

- please select a number, 1, 2, 3, unlimited, if qualified, etc.

How does the association wish to handle oversize vehicles? Generally, a garage inspection is required. Patrol Masters can provide that service for \$25.00 per inspection. As a rule the resident calls Patrol Masters schedules an appointment and provides payment to the officer at the time of the inspection.

- Oversize is allowed permit with garage inspection.
- Oversize is not allowed a permit for any reason (no garage inspection).

What's the association's position on garages which have been modified with shelving, etc. so that the garage no longer accommodate a standard size vehicle?

Please note our Garage Inspection Criteria's, based on most association's requirements:

- 1) The fee for the appointment is due whether the vehicle passes or does not.

- 2) The association requires the vehicle fit "safely" in the garage, not necessarily comfortably.
- 3) Garages, which have been modified so as to preclude the safe parking of a vehicle, will not be granted a Parking Permit.

- Agreed. Modifications of garage which preclude normal parking are not grounds for an outside parking permit.
- Disagree. The association allows garage modifications and a permit may be issued.

Hang Tags are sometimes appropriate alternatives to decals, however, consider that they are easily transferable and can be lost, stolen and easily duplicated. We personally recommend actual decals, which are affixed to the vehicle from the inside on the rear windshield.

- We would like Hang Tags.
- We prefer decals.

May commercial vehicles be issued parking permits?

- Yes No

(If No, please approve or modify the following definition for commercial)

Commercial vehicles are defined as but not limited to vehicles having any of the following attributes:

1. Logos
2. Company names
3. Telephone numbers
4. Racks
5. Ladders
6. Tool boxes
7. Over ¾ ton
8. More than two axles
9. Vans or buses designed to carry more than 10 persons

May recreational vehicles be issued parking permits?

- Yes No

(If No, please approve or modify the following definition for recreational)

Recreational vehicles are defined as but not limited to vehicles like the following:

1. Motor homes
2. Personal watercraft
3. Trailers of all types
4. Unlicensed vehicles
5. Boats
6. Aircraft
7. Cab-over campers

Are generic (free) parking permits acceptable or will customized permits be required? Customized permits will cost, approximately \$2.50 each and will require artwork and take about 4 weeks to procure.

From a security perspective, generic is preferable since it does not give clues as to where the resident lives.

- Generic Custom